

STATE OF MICHIGAN JUDICIAL DISTRICT	MISDEMEANOR PLEA BY MAIL	CASE NO. and JUDGE
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Court address

Court telephone no.

THE PEOPLE OF

The State of Michigan

v

Defendant's name, address, and telephone no.

TO THE DEFENDANT:

1. You have the following basic rights:

- To plead guilty or not guilty.
- To have a trial by jury.
- To have the assistance of an attorney.

2. You have the right to an attorney appointed at public expense if you are indigent (without money to hire an attorney) and
- a. the offense charged requires a minimum jail sentence, or
 - b. the court determines that it might sentence you to jail.

The appointing authority will decide if you are indigent and appoint counsel if you are eligible. You may have to repay the expense of an appointed attorney. You may contest your ability to pay the ordered fees if the court attempts to collect any costs for an attorney, and the court must determine your ability to pay at that time.

3. If you have a trial, you have the following additional rights:

- To call witnesses to speak for you at trial. You may get an order signed by the court to require witnesses to come to court.
- To see, hear, and question all witnesses against you at trial.
- To be a witness for yourself or to remain silent. If you choose not to be a witness on your own behalf, no comment may be made on your refusal to testify.
- To be presumed innocent until proven guilty beyond a reasonable doubt.

4. If you plead not guilty, bond is set in the amount of \$ _____ cash, surety, or 10% personal.

5. If you plead guilty and your plea is accepted, you will not have a trial of any kind and will give up the rights listed in item 3.

6. You are charged in this court with the offense of _____.

Bond has been posted by _____ in the amount of \$ _____.

Instructions and the place to check your choice of plea are on the next page of this form.

- 7. The maximum sentence permitted by law is \$ _____ plus costs and/or _____ days in jail.
- 8. The minimum sentence, if any, is \$ _____ plus costs and/or _____ days in jail.
- 9. The sentence to be imposed is a total of \$ _____ and/or _____ days in jail.

Judge/Magistrate signature and date

INSTRUCTIONS:

- 1) Check your choice of plea.
- 2) Sign this form.
- 3) Make a certified check or money order payable to the court listed on the front of this form.
- 4) Enclose payment with this form and mail it to the court address on the front of this form within 5 working days of the date you received this form.
- 5) Other:

PLEA

- 10. **GUILTY:** I understand my rights and the sentence to be imposed and enter my plea of guilty to the offense charged.
My signature acknowledges that I have read my rights as printed on the front of this form. I waive those rights. If I have posted bond, I understand that it may be applied to the fine and costs.
- 11. **NOT GUILTY:** I understand my rights and the penalties that may be imposed, and enter my plea of not guilty to the offense charged.

_____ Date

_____ Defendant's attorney Bar no. Defendant's signature

_____ Address Address

_____ City, state, zip Telephone no. City, state, zip Telephone no.