

**ELECTRONIC OPERATOR REGISTRATION  
FOR WEDNESDAY, APRIL 18, 2012 CERTIFICATION EXAMINATION**

**The Certified Electronic Operator (CEO) designation is available only to court employees.**

**Please read the following warnings and instructions before proceeding:**

- Falsifying information on your registration will result in your exclusion from the certification program.
- The chief judge must sign your registration and attach a request to obtain your temporary certification.
- Registrations will not be processed unless all requested information is provided. **Please fill in all blanks.**
- A \$60.00 registration fee is required by MCR 8.108(G)(3). Please send a check or money order only, made payable to the "State of Michigan." **DO NOT SEND CASH. This fee is not refundable or transferable.**
- Completed registrations and the registration fee must be **postmarked** no later than March 1, 2012. Send to **Certification, PO Box 30048, Lansing, MI 48909.**

**NOTE: Early registration recommended because of limited seating.**

<b>IDENTIFYING INFORMATION (please print or type)</b>			<b>Type of Equipment Used by Court (check all that apply)</b>	
_____ CEO no. (if applicable)			<input type="checkbox"/> Digital video <input type="checkbox"/> Digital audio <input type="checkbox"/> Analog tape <input type="checkbox"/> Videotape	
_____ Date of birth			_____ Length of service with court and title of position	
_____ Last name	_____ First name	_____ Middle initial	_____ Name of court	
_____ Residence address			_____ Court address	
_____ City and zip			_____ City, county, and zip	
_____ Area code and telephone no.		_____ E-mail address	_____ Area code and telephone no.      _____ Area code and FAX no.	
Have you been convicted of a felony? <input type="checkbox"/> Yes <input type="checkbox"/> No      If yes, what was the date? Are you on probation or parole? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, what date were you released from jail/prison or discharged from probation/parole? If yes, what date does your jail/prison sentence expire or what date does your term of probation/parole expire?				
<b>EXAM LOCATION - Hall of Justice, 925 W. Ottawa St., Lansing, Michigan</b>				

Scheduling information and materials will be sent to you by e-mail approximately 2-3 weeks before the examination.

**NOTE: An applicant will be permitted to take this examination only if he or she has submitted documentation to the State Court Administrative Office showing satisfactory completion of a post-high school board-approved workshop; course of study, or other board-approved workshop or course of study; or other board-approved curriculum.**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Registrant's signature

\_\_\_\_\_  
Chief judge's signature for temporary certification

\_\_\_\_\_  
Chief judge's name (type or print)