

# Verdict Checklist<sup>1</sup>

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See generally, [MCR 2.514](#), addressing the rendering of a verdict.

- Confirm jury has reached verdict.
  - Have bailiff take verdict form.
  - Confirm verdict form is filled out correctly.
- Announce the verdict in open court. See [MCR 2.514\(B\)\(1\)](#).
  - Have bailiff return verdict form to jury foreperson.
  - Have foreperson stand and read the verdict.
- Inquire whether verdict was unanimous.
- Inquire if attorneys/parties would like the jury polled. If so, poll jury. See [MCR 2.514\(B\)\(2\)](#).
- Accept the verdict and dismiss jury.
- Preserve jury questions and any written jury instructions.
- Destroy juror notes. See [MCR 2.513\(H\)](#); [M Civ JI 2.13](#).
- Direct entry of judgment. See [MCR 2.602](#).
- Have attorneys/parties take exhibits and sign for them. See [MCR 2.518](#).

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<sup>1</sup> See the Michigan Judicial Institute's [Civil Proceedings Benchbook](#), Chapter 7, for information on verdicts.

