MEMORANDUM

DATE: December 13, 2019

TO: Friend of the Court Directors

FROM: Steven D. Capps

RE: SCAO 41 (Friend of the Court Annual Statistical Report)
Report for 2019 due March 2, 2020

MCL 552.519 and MCL 552.528 require the State Court Administrative Office (SCAO) Friend of the Court Bureau (FOCB) to collect data from all friend of the court (FOC) offices.

In mid-January 2020, the FOCB will prepare and e-mail to FOC directors the 2019 SCAO 41 reports with the MiCSES sections completed. FOC offices will be responsible for completing the non-MiCSES items of the 2019 SCAO 41 report and returning those reports to the FOCB by March 2, 2020.

FOC offices will have the option of using their own data instead of the MiCSES information provided for the following sections:

- Section 15c-Show Cause Hearings Held by Referees
  - Parenting Time
  - Support
  - Health Care

- Section 15d-Show Cause Hearings Held by Judges
  - Parenting Time
  - Support
  - Health Care
• Section 15e-De Novo Hearings Held by Judges
  o Parenting Time
  o Support
  o Health Care

• Section 16b-Number of Times Make-up Parenting Time was Applied

If FOC offices have concerns about the accuracy of the MiCSES data or have other concerns about the 2019 SCAO 41 report, please contact Amy Lindholm at 517-373-2167 or LindholmA@courts.mi.gov.

FOC offices should e-mail the completed SCAO 41 reports to Trisha Cuellar at CuellarT@courts.mi.gov. In that e-mail, SCAO is requesting that FOCs provide the number of child support enforcement full-time equivalents (FTEs) and the number of hours each week the FOC office is open for business.