



Michigan Supreme Court

State Court Administrative Office

Friend of the Court Bureau

Michigan Hall of Justice

P.O. Box 30048

Lansing, Michigan 48909

Phone (517) 373-5975

Steven D. Capps
Director

MEMORANDUM

DATE: February 11, 2021

TO: Friend of the Court Directors

FROM: Steven D. Capps

RE: SCAO 41 (Friend of the Court Annual Statistical Report)
Report for 2020 Due May 3, 2021

MCL 552.519 and MCL 552.528 require the State Court Administrative Office's (SCAO) Friend of the Court Bureau (FOCB) to collect data from all friend of the court (FOC) offices.

In mid-February 2021, we will e-mail your 2020 SCAO 41 report with the MiCSES sections completed. You will be responsible for completing the non-MiCSES items of the report and returning it to the FOCB by **May 3, 2021**.

You will have the option of using your own data instead of the MiCSES data for the following sections:

- Section 15c-Show Cause Hearings Held by Referees
 - Parenting Time
 - Support
 - Health Care
- Section 15d-Show Cause Hearings Held by Judges
 - Parenting Time
 - Support
 - Health Care
- Section 15e-De Novo Hearings Held by Judges
 - Parenting Time
 - Support
 - Health Care
- Section 16b-Number of Times Make-up Parenting Time was Applied

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Given the many changes to court operations during the 2020 calendar year, SCAO is providing additional options to clarify this reporting. When the 2020 report is sent, there will be a cover page containing a table to specify 2020 data that might be *estimated* figures (instead of actual), or if the figure for 2020 is *unknown*. Completing this table is not a requirement, but it is encouraged if your 2020 data may be less reliable than in past years.

The cover page will also provide a place to input the number of child support enforcement full-time equivalents (FTEs) and the number of hours each week the office is open for business.

Please e-mail the completed SCAO 41 reports to Amy Lindholm at LindholmA@courts.mi.gov. If you have concerns about the accuracy of the MiCSES data or other concerns about the 2020 SCAO 41 report, please contact Amy Lindholm by e-mail or at 517-373-2167.