



## Michigan Supreme Court

State Court Administrative Office

**Court Services Division**

Michigan Hall of Justice

P.O. Box 30048

Lansing, Michigan 48909

Phone (517) 373-4835

Jennifer Warner  
Director

### MEMORANDUM

DATE: March 24, 2021

FROM: Rebecca A. Schnelz, Forms and Resources Analyst

RE: Notice of Creation of MC 507, Request for e-Service by MiFILE

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Form MC 507, Request for e-Service by MiFILE has been created. A brief explanation of the form and a copy of the form is provided below.

For questions, comments, or suggestions about this court form, contact 517-373-5626 or [CourtFormsInfo@courts.mi.gov](mailto:CourtFormsInfo@courts.mi.gov).

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#### **\*NEW FORM\* MC 507, Request for e-Service by MiFILE**

**Most recent update:** (4/20) version

**Use of existing paper stock:** THIS IS A NEW FORM

➤ Click here to see the form.

This form was created to assist courts to provide individuals with a legal interest in a case to request e-service through MiFILE.

**NEW FORM**

JIS Code: RQE

<b>STATE OF MICHIGAN JUDICIAL DISTRICT JUDICIAL CIRCUIT COUNTY</b>	<b>REQUEST FOR E-SERVICE BY MIFILE</b>	<b>CASE NO. and JUDGE</b>
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Court address

Court telephone no.

Plaintiff's/Petitioner's name, address, and telephone no.

Defendant's/Respondent's name, address, and telephone no.

**v**

Plaintiff's/Respondent's attorney, bar no., address, and telephone no.

Defendant's/Respondent's attorney, bar no., address, and telephone no.

In the matter of \_\_\_\_\_

1. I, \_\_\_\_\_, have a legal relationship to this case as follows:  
First, middle, and last name  
\_\_\_\_\_
2. I am registered with MiFILE and confirm that I should receive e-service in this case at the e-mail address provided when I registered in MiFILE.
3. I request that I be added to this case as an e-service recipient so that I can receive documents and notifications in this case through MiFILE.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature