

**NATIONAL COURT REPORTERS ASSOCIATION
EXAM PASSAGE VERIFICATION**

Persons applying to the Michigan Court Reporting and Recording Board of Review for certification as stenographic reporters must complete Part I and send it to the National Court Reporters Association. The National Court Reporters Association must complete Part II and send it to the Michigan Court Reporting and Recording Board of Review. An application for certification will be considered incomplete if this form is not received directly from the National Court Reporters Association.

PART I - TO BE COMPLETED BY APPLICANT (please print or type)			Forward to: National Court Reporters Association 12030 Sunrise Valley Drive, Suite 400 Reston, VA 20191	
Name (last, first, middle initial)			NCRA license/certificate number (if applicable)	
Address		City		State
Home telephone no.		Work telephone no.	Cell no.	E-mail address

I authorize the National Court Reporters Association to share the information in Part II with the Michigan Court Reporting and Recording Board of Review.

Date

Signature

PART II - TO BE COMPLETED BY THE NATIONAL COURT REPORTERS ASSOCIATION (please print or type)			Forward to: Michigan Court Reporting and Recording Board of Review PO Box 30048 Lansing, MI 48909-7552 Phone: 517-373-9526	
<p>1. a. Indicate the statements that apply to the individual named above. If neither statement applies, complete item 1.b.</p> <p><input type="checkbox"/> This individual passed the <i>written knowledge test</i> of the Registered Professional Reporter examination.</p> <p><input type="checkbox"/> This individual passed the <i>skills test</i> of the Registered Professional Reporter examination.</p> <p>1. b. Indicate the court reporting method of the examination taken by the individual named above.</p> <p><input type="checkbox"/> Voice writer</p> <p><input type="checkbox"/> Machine shorthand</p> <p><input type="checkbox"/> Other: _____</p>				
<p>2. Indicate the current certification status of the individual named above. Check only one box.</p> <p><input type="checkbox"/> Active/current <input type="checkbox"/> Inactive <input type="checkbox"/> Lapsed <input type="checkbox"/> Not certified</p> <p><input type="checkbox"/> Suspended (Attach explanation.) <input type="checkbox"/> Revoked (Attach explanation.) <input type="checkbox"/> Other (Attach explanation.)</p>				
<p>3. Has the National Court Reporters Association ever instituted disciplinary action against the individual named above? (Disciplinary action includes, but is not limited to, fine, reprimand, probation, censure, revocation, suspension, surrender, restriction, or limitation of certification.) <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, attach a certified copy of the written report or other document that identifies the disciplinary action taken.</p>				

I certify that the information above is true and correct according to the official records of the National Court Reporters Association.

Date

Signature of National Court Reporters Association representative

Address

Name and title (type or print)

City, state, zip

Telephone no.

E-mail address