

<b>STATE OF MICHIGAN</b> JUDICIAL CIRCUIT - FAMILY DIVISION COUNTY	<b>SUMMONS: ORDER TO APPEAR          (DELINQUENCY PROCEEDINGS)/          (PERSONAL PROTECTION          PROCEEDINGS)</b>	<b>CASE NO.</b>  <b>PETITION NO.</b>  <b>JUDGE</b>
Court address		Court telephone no.

In the matter of \_\_\_\_\_  
 First and last name(s), alias(es)

1. TO: \_\_\_\_\_

L \_\_\_\_\_

2. **YOU AND THE JUVENILE ARE ORDERED** to appear in person before the court for a hearing on the allegations in the attached petition(s).

3. The date, time, and place of the hearing are:

4. The purpose of the hearing is

- ☐ to decide, **at a trial**, whether the juvenile is guilty or not guilty of the offense(s) in the petition.
- ☐ to decide whether the court will waive jurisdiction over the juvenile so that the state may try the juvenile on a felony charge as an adult.
- ☐ to decide whether the juvenile should be found in contempt of court for violating a minor personal protection order.
- ☐ other:

5. **RIGHT TO ATTORNEY:** The juvenile has the right to be represented by an attorney. If the juvenile wants an attorney, you should hire one immediately so the attorney will be ready on the hearing date. If you or those responsible for the juvenile's support are not financially able to or refuse to provide an attorney, the court should be contacted immediately about an appointed attorney.

6. **RIGHT TO TRIAL BY JURY:** If the juvenile wants a jury to decide the facts **at the trial**, you must file a written request with the court within 14 days after the court gives notice of the right to jury trial or 14 days after an appearance by an attorney, whichever is later, but no later than 21 days before trial.

7. **RIGHT TO TRIAL BY JUDGE:** Either a judge or a referee may decide the facts at a trial without a jury. If the juvenile wants a judge to decide the facts **at the trial**, you must file a written request with the court within 14 days after the court gives notice of the right to a judge or 14 days after an appearance by an attorney, whichever is later, but no later than 21 days before trial.

8. **PROBATION VIOLATION HEARING/MINOR PERSONAL PROTECTION ORDER VIOLATION HEARING:** The juvenile may be represented by an attorney, may remain silent, may confront and cross-examine witnesses against him/her, and may present witnesses in his/her favor although **the juvenile is not entitled to a jury at the hearing**.

If you require accommodations to use the court because of a disability or if you require a foreign language interpreter to help you fully participate in court proceedings, please contact the court immediately to make arrangements.

**FAILURE TO APPEAR** may subject you to the penalty for contempt of court, and an order may be issued for the juvenile's apprehension and detention.

\_\_\_\_\_

\_\_\_\_\_  
 Judge signature and date

**PROOF OF SERVICE**

**TO PROCESS SERVER:** You must serve the summons and petition in accordance with MCR 3.920(B)(5) and the instructions of the court and file proof of service with the court clerk. If you are unable to complete service, you must return this original and all copies to the court clerk.

**CERTIFICATE OF SERVICE / NONSERVICE**

- ☐ I served personally a copy of the summons and petition, together with the attachments listed below, on:
- ☐ I have attempted to serve a copy of the summons and petition, together with the attachments listed below, and have been unable to complete service on:

Name	Date and time of service
Place or address of service	
Attachments (if any)	

- ☐ I am a sheriff, deputy sheriff, bailiff, appointed court officer or attorney for a party.
- ☐ I am a legally competent adult who is not a party or an officer of a corporate party. I declare under the penalties of perjury that this certificate of service has been examined by me and that its contents are true to the best of my information, knowledge, and belief.

Service fee \$	Miles traveled	Fee \$	
Incorrect address fee \$	Miles traveled	Fee \$	<b>TOTAL FEE</b> \$

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (type or print)

**ACKNOWLEDGMENT OF SERVICE**

I acknowledge that I have received service of a copy of the summons and petition, together with

\_\_\_\_\_  
Attachments (if any)

\_\_\_\_\_  
Date and time

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (type or print)