

APPLICATION FOR TEMPORARY CERTIFICATION

Please read the following warnings and instructions before proceeding:

- Falsifying information on your application will result in your exclusion from the certification program.
- Your employer must authorize and sign your application for temporary certification.
- Applications will not be processed unless all requested information is provided. Please fill in all blanks.
- Send completed applications and documentation to: **COURTSERVICES@COURTS.MI.GOV**

IDENTIFYING INFORMATION

- I was previously issued a temporary certification.
- I have taken a certification exam prior to 2017.

 Certification number (if known) Type of equipment used

 Date of birth Area code and telephone no. Length of service with employer

 Last name First name Middle initial Name of employer, business, or court

 Residence address Employer address

 City, state, and zip City, county, and zip

 E-mail address Area code and telephone no. Area code and FAX no.

Have you been convicted of a felony? Yes No
 a. If yes, specify your conviction date below. If no, continue to next section.
 b. Are you on probation or parole? Yes No
 If no, specify the date you were released from jail/prison or discharged from probation/parole.
 If yes, specify the date your jail/prison sentence or term of probation/parole expires.

 Date(s) (if applicable)

COURSE AND EXAM INFORMATION

- I am registered for the next CER CEO CSR CSMR examination. (Attach proof of registration.)
- I completed the required course of study on _____ . (Attach documentation.)
Date
- I am registered for the required course of study. (Attach documentation.)

 Date Applicant's signature

EMPLOYER AUTHORIZATION

This applicant has the requisite skills and experience to fulfill the duties of official
 reporter. electronic recorder. electronic operator.

Furthermore, the applicant will receive instruction from and be supervised by a fully certified reporter or recorder, as applicable.

 Date Employer's signature

 Employer's name (type or print)

 Employer's title