

## **INITIAL MEETING WITH PROBATIONERS**

- If a probationer cannot pay in full on the day of court, he/she meets with collections officer.
- A financial statement is completed.
- Payment arrangements are set up.
- Wage Assignment completed.
- Collections officer advises defendant of actions that will occur if payment is not made as arranged/ordered. (ie: late payment cards, show-cause, wage assignment, tax garnishment, etc.).