



Michigan Supreme Court

State Court Administrative Office
Michigan Hall of Justice
P.O. Box 30048
Lansing, Michigan 48909
Phone (517) 373-0128

Milton L. Mack, Jr.
State Court Administrator

MEMORANDUM

DATE: December 5, 2019

TO: Chief Judges
cc: Court Administrators
Probate Registers

FROM: Milton L. Mack, Jr., State Court Administrator

RE: Supreme Court Administrative Order 2019-1

We are very pleased that each trial court has established a court security committee and submitted a local administrative order (LAO) to the State Court Administrative Office (SCAO) in accordance with AO 2019-1. The LAO requires each court to submit a report to their SCAO regional administrator by March 31, 2020, and an updated report by March 31 of every year thereafter. To simplify the reporting process, we developed a Survey Monkey report for courts to complete and submit at <https://www.research.net/r/PTLRXX2>. Follow the instructions on the reporting survey.

If you have questions, please contact your regional administrator. Their contact information is:

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