



Michigan Supreme Court

State Court Administrative Office
Michigan Hall of Justice
P.O. Box 30048
Lansing, Michigan 48909
Phone (517) 373-0128

Milton L. Mack, Jr.
State Court Administrator

MEMORANDUM

DATE: October 31, 2018

TO: All Judges
cc: Court Administrators
Probate Registers

FROM: Milton L. Mack, Jr.

RE: ADA Coordinator Signs
SCAO Administrative Memorandum 2018-02

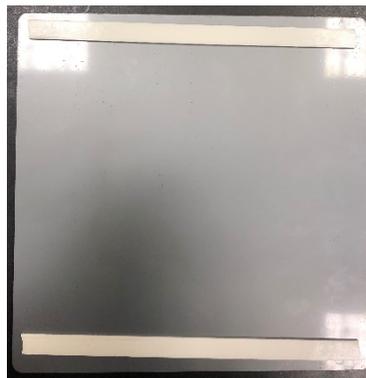
In 2014, the State Court Administrative Office (SCAO) provided signs to each court to identify the ADA coordinator in accordance with [28 C.F.R. §35.106](#)¹ and Administrative Order [2015-5](#). The Americans with Disabilities Act (ADA) requires notice to the public of the ADA coordinator and SCAO provided these signs at no cost to the courts to assist them in complying with the notice requirement of the ADA until all supply had been depleted.

SCAO's supply of ADA coordinator signs has been exhausted and, therefore, we will not be able to provide additional signs to the courts. If your court is in need of additional signage, you may contact a shop to order a sign at the court's expense. The sign must resemble the following (please note that the sign must also include brail):

Front:



Back:



¹ Please also see [Administrative Requirements under Title II of the ADA](#).

In addition to the ADA coordinator signs, the following sticker must be placed on all signs:



These stickers were provided to each court by the regional offices. The regional offices have been provided the last of our supply. Once that supply has been exhausted, it will be the responsibility of the courts to print these stickers and attach them to the ADA coordinator signs.

Should you have questions, please contact Robin Eagleson at or Stephanie Beyersdorf at TrialCourtServices@courts.mi.gov.