PROGRAM DESCRIPTION: FY 2012 MDCGP OPERATIONAL GRANT

PROBLEM STATEMENT

Succinctly describe the following, using accurate, quantitative statistics: (1) the court's caseload data that substantiates the target population and need for the drug court program, including any changes or trends in the data that further demonstrate the need for a drug court program; (2) the time frame for case dispositions, including any delays; and (3) the degree to which the court uses incarceration/detention for the target population, or in the case of child abuse and neglect, the degree to which foster care and adoption is currently relied upon for children of these participants.

PROGRAM GOALS (Required by all MDCGP Applicants)

Identify how you will accomplish each of the following goals and the methods that will be used for measuring progress toward achieving each goal.

Goal #1: Reduce drug use during program participation.

Goal #2: Retain participants in the drug court program.

Goal #3: Reduce drug and alcohol related crime in the jurisdiction (may not be applicable to Family Dependency Courts).

Goal #4: Alleviate congestion of court dockets.

Goal #5: Alleviate jail or detention overcrowding (if applicable).

Goal #6: Retain participants in substance abuse treatment.

PROGRAM GOALS (Optional)
Identify how you will accomplish each of the following goals and the methods that will be used for measuring progress toward achieving each goal.
Use additional pages if necessary.

Goal #7: Reduce child abuse and neglect (if applicable).

Goal #8: *(List other goal specific to your drug court program here.)*

Goal #9: *(List other goal specific to your drug court program here).*

Goal #10: *(List other goal specific to your drug court program here).*

PROGRAM GOALS (Optional)
Identify how you will accomplish each of the following goals and the methods that will be used for measuring progress toward achieving each goal.
Use additional pages if necessary.

PROGRAM DESIGN
Answer the following questions regarding the essential components of drug court program design. If the drug court program is in the second or subsequent year of being operational and received a MDCGP award for fiscal year 2012, also describe fiscal year 2013 program changes for each category.

(1) TARGET POPULATION

What is the target population? Has the target population changed since the inception of the drug court?

(2) SCREENING AND ELIGIBIILTY

What are the eligibility criteria?

How are potential drug court participants identified?

At what point in the case process does the initial eligibility screening occur?

Who conducts the initial screening of offenders and who determines eligibility?

If a risk and needs assessment tool is used to help identify high risk offenders, please identify the tool(s) being used.

(3) ASSESSMENTS

What type of substance abuse assessments are conducted, when are they conducted, who conducts the assessment, and what is the name of the assessment tool(s)?

Are Diagnostic and Statistical Manual of Mental Disorders (DSM-IV) codes determined based on assessment tools used?

☐ Yes   ☐ No

If you answered no the above question, how is it determined?

How is the assessment used to determine the appropriate level of substance abuse treatment?

(4) CASE PROCESSING

Are charges reduced if the participant successfully completes the drug court program?

☐ Yes   ☐ No

Are charges dismissed if the participant successfully completes the drug court program?

☐ Yes   ☐ No

Is the case made non-public if the participant successfully completes the drug court program?

☐ Yes   ☐ No

Is a change made to the charge if the participant successfully completes the drug court program?

☐ Yes   ☐ No

If you answered yes to any of the above questions regarding case processing, please elaborate (e.g., DWI 3rd reduced to DWI 2nd upon successful completion of the DWI treatment court program).

(5) TREATMENT CONTINUUM AND PLAN

List the substance abuse treatment agencies and the range of services they have available for drug court participants in your jurisdiction.

Explain whether treatment is provided in-house, through direct contracts with the individual providers, or through a single contract with the local Substance Abuse Coordinating Agency.

If treatment is provided through a contract(s), was there a competitive bid process?

☐ Yes   ☐ No

What is the process for matching defendants to providers based on individual differences among defendants?

How often is each defendant's treatment plan reviewed?

What ancillary services are available to participants (e.g., career counseling, GED classes, etc.)?

(6) PROGRAM LENGTH

What is the minimum and maximum length of the drug court program? What factors were used to determine the program length?

How many phases does the program consist of and what factors were used to determine the length of each phase? If phases are not used, explain how a defendant progresses through the program.

What are the requirements for completing each phase or progressing through the program (e.g., the number, type, and frequency of drug tests, attendance at support groups, etc.)?

How do you determine the phase in which participants begin the program?

(7) CASE MANAGEMENT

Who is responsible for providing case management and what is the approximate caseload per case manager?

How are responsibilities and activities of the case manager(s) integrated with the activities of the treatment provider(s) and ancillary services provider(s)?

How frequently does the case manager have contact with the participant? Are the contacts direct (face-to-face) or indirect (telephone)?

(8) JUDICIAL SUPERVISION

How frequently does the drug court participant appear before the judge for status review hearings?

Who, other than the judge and the defendant, participates in the status review hearings (e.g., prosecutor, defense attorney, probation officer[s], treatment provider[s])?

Are status review hearings recorded and a matter of public record?

☐ Yes   ☐ No

What are the drug court program's policies and procedures to assure compliance with federal confidentiality laws regarding treatment information?

Do staff meetings to discuss participants' progress occur before status review hearings? If not, explain why. If yes, who participants in the staff meetings?

(9) DRUG TESTING

How frequently are participants required to submit to drug and/or alcohol testing? What drugs are they being tested for?

Who administers the drug and/or alcohol testing?

Who is notified of the result and how soon does this occur?

What is the response to a positive drug or alcohol test result (i.e., for each progressive occurrence and/or by phase)?

(10) SANCTIONS AND INCENTIVES

List the sanctions and incentives that are used (include a description of when and how they are used).

Explain in detail the definition for graduation from the drug court program. For instance, does graduation mean that the defendant has completed all requirements of drug court and is no longer under the jurisdiction of the court? Or has the defendant completed the requirements of each phase and is being continued under the jurisdiction of the court? Or is the defendant required to continue with periodic judicial review hearings following graduation?

Discuss the participant requirements for graduation.

Discuss the criteria for terminating a defendant from the program.

(13) SUSTAINABILITY PLAN

Explain the plan for addressing program needs (i.e., treatment resources, team members, clinical and legal criteria, target population, program design, and funding) that are required to sustain the program when/if grant funds are no longer available.

(14) EVALUATION PLAN

Describe the plan for conducting a process evaluation and/or outcome evaluation of the drug court program.

How does the drug court program define recidivism?

☐ New charges   ☐ New convictions   ☐ New charges and convictions   ☐ Termination from drug court program   ☐ Other
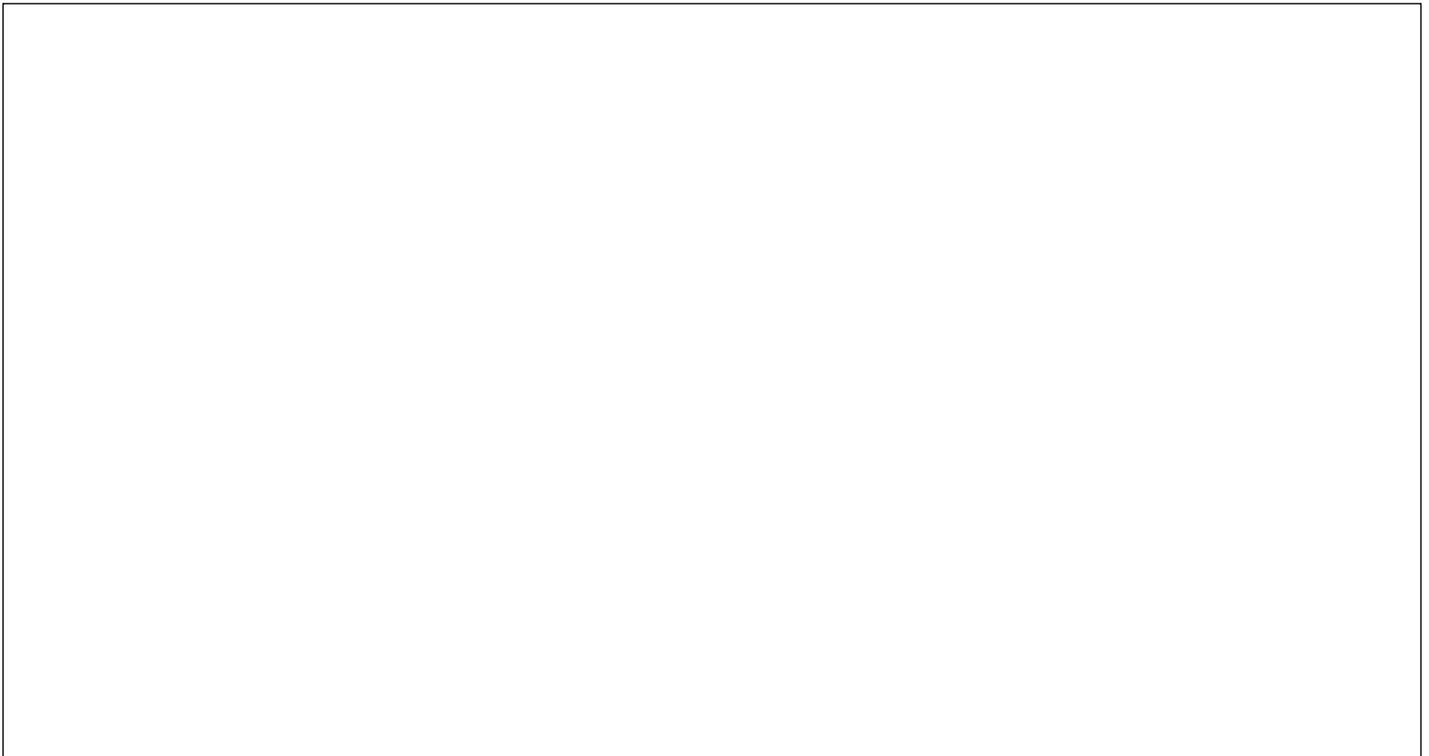
What type of charges and/or convictions qualify as recidivism?

Identify key members of the drug court team (i.e., titles, roles, and responsibilities).

Describe the mechanisms for communication that are used by members of the drug court team.

Identify key members of the drug court team (i.e., titles, roles, and responsibilities).

MONITORING PROGRAM PROGRESS
Describe how the team will monitor the degree to which the program is implemented and functioning as designed and described. Include a description of each performance indicator, how the performance indicator will be measured, how often, and in what ways these measures will be used to monitor and improve the program's performance.