

Assistant Prosecuting Attorney – Benzie County

Job Title: Assistant Prosecuting Attorney

Starting Salary: \$55,000 and benefits package

Location: 448 Court Place, Beulah, MI 49617

Job Description: Under the direction of the Prosecuting Attorney and Chief Assistant, reviews and authorizes request for warrants, determines the appropriate charge, presents criminal cases in the District and Circuit Court as well as Family Court and Probate Court matters. This includes but is not limited to resolving criminal cases through plea negotiations or trial, meeting with crime victims and witnesses, representing Child Protective Services in child protection proceedings, representing the State in child support matters and responding to motions and appeals. This list is not be inclusive of the total scope of the job functions to be performed. Duties may be added, deleted, or modified at any time.

Qualifications: Law degree from an accredited law school, some criminal law experience preferred, licensed to practice law in the State of Michigan

Working Conditions: Full time, generally 40 hours a week, but may exceed this at times, on-call rotation.

Benzie County is an equal opportunity employer and does not discriminate on the basis of race, color, national origin, sex, disability or age.

Please submit resume, cover letter, references and writing sample to Sara Swanson, Prosecuting Attorney at sswanson@benzieco.net or mail to 448 Court Place, Beulah, MI 49617.\

Applications Accepted Until position is filled.