

FORTY-NINTH JUDICIAL CIRCUIT OF MICHIGAN

COUNTIES OF MECOSTA AND OSCEOLA



Honorable Scott Hill-Kennedy
Chief Circuit Judge

Kimberly L. Booher
Circuit Judge

MECOSTA COUNTY OFFICE
400 ELM STREET
BIG RAPIDS, MICHIGAN 49307
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OSCEOLA COUNTY OFFICE
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2019-2020 Judicial Law Clerk Position

The Honorable Scott P. Hill-Kennedy and the Honorable Kimberly L. Booher of the 49th Circuit Court of Michigan seek a judicial law clerk to begin in the fall of 2019 for a one-year term. The term may be extended with the agreement of the clerk and the Court. Start date is flexible and negotiable.

Duties include conducting legal research, preparing memoranda, drafting and editing opinions, analyzing files to prepare for hearings, responding to letters and motions in pro per from prisoners, and supervising county law libraries. The duties of the judicial law clerk are designated at the discretion of the Circuit Court Judges and are subject to change. The judicial law clerk will receive a salary of \$37,959 per year, and fringe benefits including medical, dental, and vision insurance are offered.

Applicants must be graduates of an accredited law school. It is preferred that the selected candidate take the Michigan bar exam prior to the commencement of duties. Applications will be considered until the position is filled.

Applicants interested in practicing in West Michigan, including the Lansing area, are encouraged to apply. The judicial law clerk works regularly with attorneys, law firms, and government agencies in the western region of the state.

The Court is accepting applications by email at law-lib@mecostacounty.org or by mail at:

49th Circuit Court of Michigan
Attn: Simon Zagata
400 Elm Street
Big Rapids, MI 49307

Applicants should include a cover letter, resume, three references, and undergraduate and law school transcripts. Unofficial transcripts are acceptable. Second round candidates will be asked to submit writing samples and appear for interviews. Posting deadline: August 15th, 2019.