

Job Posting

Date: August 27, 2018

Department: 48th Circuit Court, Allegan County

Position: Law Clerk/Bailiff, full-time w/benefits

Report to: Assigned Circuit Court Judge

Current starting wage: \$26.06 per hour, with standard benefits

Start Date: Monday September 10, 2018

Responsibilities Summary: Conduct legal research relative to court proceedings. Serve as bailiff in the courtroom during jury trials. Maintain law library.

Education: Graduation from an accredited law school, minimum of a 3.25 GPA. ***Must include transcripts with application, or will not be considered.***

APPLICATION/RESUME DEADLINE:

Position open until filled

Application available at:

<http://cms.allegancounty.org/sites/Office/HR/SitePages/Jobs.aspx>

Allegan County 48th Circuit Court
Erin L Stender, Court Administrator
113 Chestnut Street
Allegan, MI 49010