

The 92nd District Court has an immediate opening in their St. Ignace office for a full-time, 35 hours weekly, **Probation Compliance Officer**. Responsibilities include processing probation case files, direct and indirect contact with probationers, collecting monies, complex clerical functions, entering case information into the computer system, and providing court patrons with assistance. Typical working hours for this position are Monday - Friday 8:30 am - 4:30 pm. A complete job description can be obtained at either the Mackinac or Luce County District Court offices. A criminal history check and drug test will be required. Applicant must possess a valid driver's license. Travel to Newberry office, as needed. Submit resume by February 28, 2019, to Judge Beth Ann Gibson, 100 Marley Street, St. Ignace, MI 49781.