



State of Michigan
Court of Claims

MICHAEL J. TALBOT
CHIEF JUDGE
PAT M. DONOFRIO
DEBORAH A. SERVITTO
AMY RONAYNE KRAUSE
JUDGES

JEROME W. ZIMMER JR.
CLERK

Local Administrative Order 2014-09

Unscheduled Court Closing Due to Weather Emergency

IT IS ORDERED:

This Local Administrative Order is issued pursuant to Michigan Supreme Court Administrative Order 1998-5, and after consultation with the Michigan Court of Appeals and Michigan Supreme Court to provide for procedures for suspension of court operations and closure of court facilities due to weather emergencies. It is the court's intent to ensure that decisions regarding suspension of court operations are consistent with decisions made regarding state court operations to the extent possible without undue disruption of service to litigants.

Suspension of Operations

The Chief Judge of the Court of Claims or the Chief Clerk of the Court of Claims will consult with the Chief Judge of the Michigan Court of Appeals and the Chief Justice of the Michigan Supreme Court or designee to determine if a weather emergency will result in a decision to close the facility where the court is located.

The decision to close the court will be communicated to court employees by means reasonably assured to provide timely notice.

Public notice will be made by posting a notice on the court's website, at all court entrances and providing announcements over local radio and/or television station(s).

Employees' Time Off Due to Weather Emergencies

If a weather emergency closes the facility where the court is located, court employees will charge time off in a manner consistent with the policy of the Michigan Supreme Court and Michigan Court of Appeals.

The court adopts the policy of the Michigan Supreme Court and Michigan Court of Appeals regarding closure due to weather which is attached.

Effective Date: Immediately

8/6/14

Date:

Chief Judge Signature: