

**Michigan Board of Law Examiners Bar Examination Security Policy**  
**In-person testing at the Michigan Hall of Justice - July 28, 2020**

Due to the uncertainty surrounding the status of the Lansing area eateries, the Board recommends that applicants bring their own lunch in a cooler or bag. These items will be screened by security and then kept by the proctor's table until the lunch break. There is limited space in the first floor cantina at the Hall of Justice (HOJ) and space outside the main entrance where applicants may eat their lunches. Because the HOJ remains closed, the cantina is not being stocked and may not have food or drinks available.

Other than the cooler or lunch bag and a laptop, Applicants are not permitted to bring any items into the examination room other than a clear plastic food storage type bag (maximum size one gallon), which may only contain:

Government Issued Photo I.D.

Wallet

Keys

Earplugs (not the big earphone/headphone type)

Pens, pencils (including mechanical pencils), erasers

Medication and medical items

Facial tissue

Small bottle of hand sanitizer

One clear plastic bottle of water per exam session, the contents must also be clear

The following items are strictly prohibited and will not be permitted in the exam room or the testing area, which includes the examination room, rest rooms, and hallway:

Coats or jackets

Hats, hoods or any other headgear (except items of religious apparel and mandatory face masks).

**If wearing a hooded sweatshirt or a "hoodie", the hood must remain down at all times.**

Flip Flops

Sunglasses or glass cases

**Electronic devices such as cell phones**, calculators, pagers, cameras, radios, recording devices, hand-held computers, iPods, any type of personal digital assistant, fitness trackers, any type of wireless e-mail or communication devices, etc.

**Watches and timepieces of any type are strictly prohibited**

Handbags

Purses

Backpacks, Duffle bags, Briefcases, Tote bags

Laptop cases

Notes

Scratch paper

Books, magazines, newspapers or any other reading material

Bar review or other study material in any format or media

Headphones or headsets

Imaging devices

Weapons of any kind, regardless of whether you have a permit to carry  
Any other item not specifically allowed

It is best not to bring the prohibited items to the examination site because they are not permitted in the examination room and there is no place to store them. The Board will not be responsible for the loss or damage to personal property, so it is strongly recommended that any such items not be brought to the testing site.

An applicant's eyes and ears must remain uncovered and visible to the proctors at all times (with the exception of religious apparel).

**Possession of a prohibited device or item at the examination will be treated as a cheating incident and you may be immediately DISQUALIFIED AND EJECTED from the examination.**

#### COVID-19 Measures

All applicants must wear a mask and will have their temperature taken with a touchless thermometer by a proctor. Anyone with a temperature of 100.4° or higher will be allowed to sit in an isolated area for ten minutes and have a repeat temperature check. If the second temperature is 100.4° or higher, no entry into the exam will be allowed. Applicants must keep their masks on until seated in the exam room. Due to the spacing in the exam room, applicants are not expected to wear a mask when testing but must put the mask back on when receiving or turning in any exam materials, requesting assistance from the proctor or ExamSoft site engineer, and any time they leave their seat.

Applicants must turn in their signed Health Screening/Assumption of the Risk form to the proctor prior to going through HOJ security screening.

Applicants will go through the HOJ security screening. Be prepared to empty your pockets and to demonstrate that your clothing does not contain prohibited items. Security will also verbally ask COVID-19 screening questions.

Applicants are expected to maintain six feet social distancing when entering and exiting the building, over lunch, when entering/exiting the exam room, and in the restrooms.

Hand sanitizer will be placed in each exam room. HOJ security will have applicants use hand sanitizer before going through screening.