



STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

RICK SNYDER
GOVERNOR

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DIRECTOR

MEMORANDUM

To: State Court Administrative Office-Trial Court Services
From: Glenn Copeland, State Registrar 
Date: January 16, 2018
Subject: Adoption Report

The Division for Vital Records and Health Statistics (DVRHS) has revised the Adoption Report DCH-0854 form. The new form became available on December of 2017.

This is the form used to notify the vital records office of an adoption and enables the creation of a new birth certificate for the adopted child when indicated.

This latest revision was necessary to better handle creating new certificates when the adoptive parents are a same sex couple.

You are encouraged to use up your current stock of DCH-0854 forms, unless reporting an adoption granted to a same sex couple.

The following changes were made to the form:

- Check Box to indicate the sex of each parent.
- A check box to indicate if the birth certificate form labels for the adoptive parents should not be mother and father.
- A place to record the parent(s) Social Security Number
 - Federal law requires that DVRHS collect SSN for parents
- A new item to collect the residence county for the parent(s)
 - This information is needed for the new certificate of birth to be sure the birth record for an adopted child appears the same as for any other child.

If you would like DVRHS to mail you a supply of the revised Adoption Report forms, please call us at 517-335-9826.